



EXHIBITOR POWER ORDER FORM

(702) 947-5926

audiovisual@tuscanylasvegas.com

REQUESTED ELECTRICAL INFORMATION

Electrical Outlets	Advance Pricing	Quantity	Same Day Pricing	Quantity	Cost
5 AMPS	\$ 85.00		\$ 128.00		
10 AMPS	\$ 149.00		\$ 224.00		
20 AMPS	\$ 200.00		\$ 300.00		
100+ AMPS	Upon Request		Upon Request		

Material Rental

15' Extension Cord	\$ 15.00	
Power Strip	\$ 10.00	

Electrical Labor (IF YOU ARE ORDERING POWER FOR MORE THAN ONE AREA, LABOR CHARGES WILL APPLY)

Monday - Friday, 8am - 4:30pm	\$ 85.00	
Monday - Friday, 4:30pm - 8am, Saturday, Sunday, and Holidays	\$ 170.00	

Unsure of how much power you need? Give us a call and we can help.

SUBTOTAL

8.25% NEVADA SALES TAX

GRAND TOTAL

ORDER COMMENTS / SPECIAL INSTRUCTIONS

EXHIBITION INFORMATION

Exhibition Event Name: _____

Location of Event (Conference Room): _____

Date of Install: _____ Time of Install: _____

Date of Strike: _____ Time of Strike: _____

EXHIBITOR INFORMATION

Company Name: _____

Address: _____ Phone: _____

_____ Booth #: _____

BILLING INFORMATION

Name on Card: _____ Credit Card Type: _____

Billing Address: _____

If different from above

Card Number: _____ Expiration Date: _____ CVV2 Code: _____

CLIENT SIGNATURE: _____ DATE: _____

ADDITIONAL INFORMATION FOR ELECTRICAL

Outlet prices for 120V power include delivery of the service to one location at the rear of the booth in peninsula and in-line booths. If you require the outlets to be distributed to any other location, material and labor charges apply. If you require outlets in specific locations then this form must be accompanied by a floor plan of the booth clearly marking the location of the power drop labeled with its proper power requirement. Floor plan must be scaled and detailed properly. If floor plan is not received 24 hours prior to show load-in, a location will then be determined by the Tuscany Audio Visual Department in order to meet scheduled delivery power requests. There is a minimum charge for 1 hour for installation & 1/2 hour for removal. Relocation of power will be charged for the time for labor to move power and any necessary material additional to original install.

Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show close on show days. Power will be turned off immediately after show close of the final day. If you require uninterrupted power, or power outside of the actual show hours, special arrangements must be made in advance and as noted in the Miscellaneous Notes section of this form. Additional charges may apply.

Separate outlets should be ordered for each piece of equipment and/or each power location.

CANCELLATIONS: Written cancellation of ordered equipment and services must be received 24 hours prior to delivery. Failure to do so will result in a 100% charge to your account.

EMAIL ORDER TO: ccaath@eliteavs.net or FAX ORDER TO: (855) 891-8606

TERMS AND CONDITIONS

1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 7 calendar days prior to show opening for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advance rate.
2. In the event order totals are calculated incorrectly, ELITE Audio Visual Solutions ("ELITE") reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
3. Outlet rates listed include bringing the services to one location in island booths and to one location at the rear of in-line and peninsula booths.
4. Outlet rates listed do not include the connection of any equipment, special wiring, or distribution of the outlets to other locations within the booth space. Distribution to all other locations regardless of booth type require labor and is performed on a time and material basis. Exhibitors are invited to contact ELITE to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Island booths - If a floor plan showing main power location is not submitted to ELITE prior to the first move-in date, power will be delivered to the most convenient location.
7. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
8. ELITE employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
9. ELITE is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including Exhibitor's booth space. This material is provided on a rental basis ONLY and remains the property of ELITE. It shall be removed only by ELITE employees.
10. Contact the Tuscany AV department at 702-947-5926 if your power has not been installed 30 minutes prior to show.
11. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through ELITE.
12. All equipment, regardless of source of power, must comply with federal, state and local codes. ELITE reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. ELITE is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
13. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
14. All Exhibitors' cords must be a minimum of 14 gauge, 3-wire and grounded. Two-wire extension cords are not allowed. All exposed, noncurrent carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
15. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
16. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by ELITE within 7 calendar days prior to show opening. Except sales tax, ELITE will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
17. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
18. Exhibitor holds ELITE harmless for any and all losses of power beyond ELITE's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
19. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay ELITE its attorney fees or applicable agency fees.
20. A service charge of 1.5% per month on any unpaid balances will be assessed starting ten (10) days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse ELITE for all applicable rental taxes.
21. By signing the Exhibitor Power Order Form, Exhibitor hereby agrees to all terms and conditions.